How to Cite Content from Maine Memory Network

When citing either textual or non-textual resources made digitally accessible through Maine Memory Network (www.mainememory.net), the citation style you choose will depend on your academic discipline or publication requirements. Use this guide for *Works Cited* citation formatting with examples in APA, Chicago, and MLA styles. Please add the item’s URL to the end of each citation. If you have any questions, or would like additional help creating in-text citations, please contact the Maine Historical Society Reference staff at: research@mainehistory.org

*Please note that items in Maine Memory Network come from a statewide partnership of contributors. See **Contributed By** to properly identify the item’s contributing repository. Maine Memory Network is a project of the Maine Historical Society. Except for classroom educational use, images and content may not be reproduced without permission.*

Included in this document:
- Citing graphic material
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- Citing a manuscript
- Citing an online exhibit
- Citing a My Maine Story
- Citing a lesson plan (or Educator Resource)
- Citing a website *within* Maine Memory Network

Citing graphic material

*Use this citation style for non-textual, visual historical documents. Formats include architectural drawings, artwork (may be further specified, i.e. watercolor), illustration, blueprints, etc.*

**APA**

Citation Format:
Creator Last, F. (Birth-Death). Title [painting]. Local Code (Item ID). Repository, Repository Location, Maine. URL

Example Citation:
Citing ephemera

*Use this citation for items that were meant to be used only for a short time. Examples of formats include flyers, menus, posters, tickets, etc.*

**APA**

*Citation Format:*
Creator. (YYYY). Title [object type]. Local Code (Item ID). Repository, Repository Location, Maine. URL

*Example Citation:*
No License Committees of Sagadahoc County. (1911). Anti-license law flyer, Sagadahoc County, 1911 [poster]. Coll. 2093, Box 1/3 (Item 15760). Maine Historical Society, Portland, Maine. [https://www.mainememory.net/artifact/15760](https://www.mainememory.net/artifact/15760)

**Chicago Manual of Style**

*Citation Format:*
Descriptive purpose for creator, "Title," YYYY, Item ID, Local Code, Repository, Repository Location, Maine. URL

*Example Citation:*
Prohibition flyer for Sagadahoc County, "Anti-license law flyer, Sagadahoc County, 1911," 1911, Item 15760, Coll. 2093, Box 1/3, Maine Historical Society, Portland, Maine. [https://www.mainememory.net/artifact/15760](https://www.mainememory.net/artifact/15760)
MLA
Citation Format:
Creator. "Title" [object type]. YYYY. Item ID. Local Code. Repository, Repository Location, Maine. URL

Example Citation:

Citing images
Use this citation for media formats including photographic prints (may be further specified, i.e. albumen prints), glass negatives, slides (i.e. lantern, Kodachrome), born digital images, stereographs, cartes de visite, cabinet cards, filmstrip stills, photographic postcards, etc.

APA
Citation Format:
Creator/Photographer. (YYYY, Month D). Title [photograph]. Collection name (Item ID, Box #, Folder #). Repository, Repository Location, Maine. URL

Example Citation:

Chicago Manual of Style
Citation Format:
Image title, Month YYYYY, Item ID, Local code, Repository, Repository Location, Maine. URL

Example Citation:

MLA
Citation Format:
Creator/photographer. Photograph title. Month YYYYY. Item ID. Local Code. Repository, Repository Location, Maine. URL

Example Citation:
Adam’s Studio. West School orchestra, Portland, ca. 1925. [circa 1925]. Item 20463.
www.mainememory.net/artifact/20463

Citing maps
Use to cite special collections flat maps. For series maps or maps from an atlas, book, or periodical, you would include further identifiers (such as atlas title and edition) after map title and before publication information.

APA
Citation Format:
Author Last, First [Cartographer]. (YYYY). Title [Local Code]. Item ID. Scale. Place of publication: Publisher. URL

Example Citation:

Chicago Manual of Style
Citation Format:
Author [Cartographer]. Map title [Local Code]. Item ID. Scale. Place of publication: Publisher, YYYY. URL

Example Citation:

MLA
Citation Format:
Author [Cartographer]. Title. Local Code. Item ID. Scale. Place of publication: Publisher, YYYY. URL

Example Citation:

Citing 1924 Portland Tax Record
Created by the City of Portland, Maine, all tax records were surveyed in 1924 and consist of a street-view photograph and accompanied descriptive documentation. The repository is the City of Portland, Planning and Development, in Portland.

APA
Citation Format:
City of Portland. (1924). Title [Portland Tax Record]. Collection name (Item ID, Local
Example Citation:
www.mainememory.net/artifact/37753#image_46932

Chicago Manual of Style
Citation Format:
Title, 1924, Item ID, Local Code [collection call number], City of Portland, Planning and Development, Portland, Maine. URL

Example Citation:
www.mainememory.net/artifact/37753#image_46932

MLA
Citation Format:
City of Portland. Title. 1924. Item ID. Local Code [collection call number]. City of Portland, Planning and Development, Portland, Maine. URL

Example Citation:
www.mainememory.net/artifact/37753#image_46932

Citing a manuscript
*Use to cite textual historical items. Formats include a letter, journal entry, typescript, etc.*

APA
Citation Format:
Author [last name, first]. (YYYY, Month DD). Title [description of material]. Collection name (Item ID, Local Code [collection call number]). Repository, Repository Location, Maine. URL

Example Citation:

Chicago Manual of Style
Citation Format:
“Descriptive title,” Mon. DD YYYY, Item ID, Local Code [collection call number], Repository, Repository Location, Maine. URL

Example Citation:

MLA
Citation Format:
Author [last name, first]. Title [description of material]. Date [Month DD YYYY]. Item ID. Local Code [collection call number]. Repository, Repository Location, Maine. URL

Example Citation:

Citing an online exhibit
Maine Memory Network features online exhibits, either entirely digital or complimentary to museum exhibitions. Please note as exhibits are collaborative they may have authors across several institutions.

APA
Citation Format:
Creator. (YYYY). Title [online exhibit]. Creator, Accessed Month DD, YYYY. URL

Example Citation:

Chicago Manual of Style
Citation Format:
“Title,” YYYY, Creator, Accessed Month DD, YYYY. URL

Example Citation:

MLA
Citation Format:
Creator. Title [online exhibit]. Date. Creator, Accessed Month DD, YYYY. URL

Example Citation:
Citing a My Maine Story
(My Maine Stories is a storytelling forum within Maine Memory Network that provides the public a space to share personal recollections about Maine.

APA
Citation Format:
Author Last, F. (YYYY). Title [My Maine Stories]. Accessed Month DD, YYYY. URL

Example Citation:
www.mainememory.net/sitebuilder/site/3016/page/4758/display?return=coronavirus

Chicago Manual of Style
Citation Format:
“Title,” [creation] year, Collection, Author. Accessed Month DD, YYYY. URL

Example Citation:
www.mainememory.net/sitebuilder/site/3016/page/4758/display?return=coronavirus

MLA
Citation Format:
Author. Title [description of material], Accessed Month DD, YYYY. URL

Example Citation:
www.mainememory.net/sitebuilder/site/3016/page/4758/display?return=coronavirus

Citing a lesson plan (or Educator Resource)
(Maine Memory Network’s Education component includes lesson plans for the classroom and for the library, as well as examples of projects and educator resources. As lesson plans may be collaboratively submitted, be mindful of the creator institution found under “author.”

APA
Citation Format:
Creator. (Year). Title. Collection. Creator. URL

Example Citation:
Citing a website within Maine Memory Network

Maine Memory Network links out to several satellite website pages dedicated to specific projects or initiatives. For example, please see how to cite the Maine History Online project website below:

APA
Citation Format:
Creator. (Year). Title. Description of material. Creator. URL

Example Citation:

Chicago Manual of Style
Citation Format:
“Title,” [creation] year, Description of material, Creator. URL

Example Citation:
MLA
Citation Format:
Creator. Website Name [description of material], Creator, Accessed Month DD, YYYY. URL

Example Citation: